

MEETING MINUTES

GRABILL TOWN COUNCIL

Date/Time September 18, 2024 7:00PM

Location: 13717 First Street Grabill, IN 46741

Meeting called to order by: President Claude E. Schrock

IN ATTENDANCE

President Claude E. Schrock
Vice President Jeff Smead
Councilman Wilmer Delagrang
Clerk-Treasurer Stephanie J. Smith

APPROVAL OF MINUTES

The minutes were read from the September 4, 2024 meeting and approved, first motion to approve made by Councilman Wilmer Delagrang, seconded by Vice President Jeff Smead. All in favor.

AGENDA

•TAFT LAW-ZACH KLUTZ:

Ordinance 717-2024 Amending 712-2023 to restrict parking on Main Street from 6am-6pm first reading was read by Town Attorney Zach Klutz: First motion to pass Ordinance 717-2024, made by Councilman Wilmer Delagrang, seconded by Vice President Jeff Smead.

Second reading of Ordinance 717-2024: First motion to pass made by Councilman Wilmer Delagrang, seconded by Vice President Jeff Smead.

Town Attorney Zach Klutz opened floor to open discussion regarding Ordinance 717-2024 before Third reading and adoption.

Third and final reading of Ordinance 717-2024: First motion to pass and adopt made by Councilman Wilmer Delagrang, seconded by Vice President Jeff Smead.

Zach wanted to gather more information on what the Town of Grabill wants to regulate for the new Dog Ordinance, currently the only ordinance in place is owning exotic animals. The Town Council is requesting that they need something for restraining animals, stray animals, vicious and biting animals as well as excessive noise.

Access agreement prepared for Revive Home Brands easement. Casey with DLZ is going to provide more engineered detailed drawings for the purpose of reporting. Upon obtaining this sending to Revive to review as well. For sign off during October 9, 2024 meeting.

NIPSCO call for transportation relocation was cancelled and has yet to be rescheduled.

•DLZ:

Waterworks Improvements:

- **Project A-Distribution and Water Plant Vacation**
 - Communications work ongoing.
 - **Pending: Lagoon Closure** (awaiting IDEM approval, NTP)
 - DLZ reviewing contingency for valve work/replacement on Illinois Street.
 - **Action Item: Approve patching work: pending method of payment (SRF or Local Funding)**
 - State Street: \$19,690.00
 - 2nd Street: \$12,250.00
 - Total: \$31, 940.00
- **Project B-Water Tower**
 - All tower rehab work complete; pending final punch list.

Trail:

- DLZ/Town/Zach developing a possible plan for trail location thru NIPSCO property
- Phase 1 (West Section, Leo-Cedarville, Grabill) Section to bid in Fall 2024
- Phase 2 (Grabill Section)
 - County funding confirmed, would like to bid Fall 2024
 - Utility Conflict: Fiber optic line installed 2023 without Town approval
 - Property and R/W mostly secured
 - Confirm alignment, size and location
 - Additional meetings (Highway, public, downtown, property owners, etc.)
- **DLZ coordinating location of future bridge and new NIPSCO gas main.**
- **Phase 3 (North section, Grabill bridge section) Pending, no bid date or funding confirmed**

County ARPA Applications:

- County (BakerTilly) confirmed Town has been awarded \$2,750,00
- County has confirmed engineering costs are an eligible to paid by County ARPA grant
- NTP Engineering & scope approved at April meeting
- **Pending: Separate engineering work-order agreement**
- Project 76B: Sewer lift stations \$630,790
- Project 76A: Sewer lining & extensions \$2,119,210
- **Pending: DLZ Supplement to Town Eng for ARPA Eng Services**
- Schedule:
 - September 2024 Page Road Property Owner Meeting
 - October-November Bidding
 - December 2024 Award/Contract
 - 2025 Construction
- Grabill Road-Property Owner Meeting complete
 - Property exhibits sent out/coordination ongoing
 - Pending: Page Road-Property Owner Meeting
- **Pending: Total Project Budget (ARPA Only, or ARPA + Local Bond)**

NIPSCO Property

- DLZ coordinating location of future bridge and new NIPSCO gas main
- DLZ work on bridge plan to coordinate with NIPSCO gas main
- DLZ has requested a conference call with NIPSCO
- **Pending: NIPSCO is working on a conference call date/time with DLZ (per NIPSCO 8.29.2024 email)**

CCMG 2023-2 Applications (2024 Streets)

- **Town Awarded \$1,000,000 (Nov 3, 2023)**
- West and Illinois Street
- Update: Contractor-Brooks Construction
- Pending: Illinois Property Owner Meeting complete
- Schedule: Delays associated with gas services
- **NIPSCO Relocation: Started September 9, 2024 and estimated completion mid to late**

October)

•Pending: Change-Order Time Extension (West Street-Fall 2024, Illinois Street-Spring 2025)

CCMG Update:

▪Applied for First Street by July 31 deadline

\$996 total construction (\$249k Town Match)

•Pending: CCMG Award Notifications October 2024 +/- Bid Jan/Feb 2025 Construction Summer 2025

•Pending: DLZ to start survey, utility coordination, pot-holing

Lead Service Line Replacement (LSLR):

▪All communities have to complete an Inventory and various other compliance items.

▪DLZ is working with Ryan Walls on possible grant application for the phase 2

▪Update: Grant approved for LSLR (admin/inventory work)

•DLZ working with LSLR Program

▪Plan/letter for compliance done

Plan Reviews:

Henry Lengacher Property/Drive

Our Country Home

•**A & K:**

No new updates

•**PUBLIC HEARING FOR 2025 BUDGET:**

Grabill Town Council and Public reviewed 2025 Budget and agreed with increase of annual budget. After asking public for any input, advices and or corrections Vice President Jeff Smead made a motion to close the public hearing as written. The 2025 Budget Public Hearing was closed by Town President Claude E. Schrock.

•**A/P:**

Town Council was presented AP for September 18, 2024 and September 13, 2024 Payroll. First motion to approve payables by Councilman Wilmer Delagrang, Seconded by Vice President Jeff Smead, all in favor

MEETING ADJOURNED AT 7:49 PM

NEXT MEETING

Next meeting will be October 9, 2024 at 7:00PM at 13717 First Street Grabill, IN 46741

Submitted by:

Stephanie J. Smith

Clerk-Treasurer

Town of Grabill

Approved by:

Claude E. Schrock

Town President

Town of Grabill